

**Project Status Report 8**



**Project Name:** Sentiment Analysis of Unstructured, Website-based Client Reviews and Feedback Using Natural Language

**Department:** School of Computing and Information Technology

**Focus Area:** SM Hotels and Conventions

**Product/Process:** Sentiment Analysis



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| James Baldelomar | Project Manager |
| Joshua Morales | Project Developer |
| Nathaniel Melad | Project Developer |
| Hugo Dimaranan | Project Developer |
| Rene Valguna | Project Member |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 2.1a | 07/02/17 | Nathan Melad | * Creation of Entity Relationship Diagrams |
| 2.1a | 07/02/17 | Hugo Dimaranan | * Designing of Web Scraper Prototype |
| 2.1a | 07/02/17 | James Baldelomar | * Designing of Sentiment Analyzer Prototype |

**TABLE OF CONTENTS**

[**1**](#_1fob9te) **PROJECT STATUS REPORT PURPOSE** 3

[**2**](#_3znysh7) **PROJECT STATUS REPORT TEMPLATE** 3

[2.1 Project Status Report Details](#_2et92p0) 3

[2.2 Project Status Report Template](#_3dy6vkm) 3

[**3**](#_2xcytpi) **PROJECT STATUS REPORT APPROVALS** 6

[**4**](#_2jxsxqh) **APPENDICES** 7

[4.1 Document Guidelines](#_z337ya) 7

[4.2 Project Status Report Sections Omitted](#_4i7ojhp) 7

# PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

* The project is currently in the analyzing stage
  + At this stage, the group still has to establish a firm foundation of the knowledge of the project.
  + Upon success, the proponents will have a clearer outline of the future activities needed for development and implementation.
* Proper contact with the project adviser for further guidance in creating project prototypes and dealing with the other slackers in the group.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| **Project Name** | | |
| Prepared By:  James Baldelomar | Date:  08/05/17 | Reporting Period:  07/31/17 to 07/06/17 |
| Project Overall Status:  As of now, the project documentation concerning the diagrams still need final revisions. Also, the group is now in the stage of designing prototypes of what the project outcome would look like. | | |
| Project Summary:  Due to the programmers lacking factual knowledge about the whole project, they need to seek the guidance of their project advisor and professor in order to clarify every unclear points present. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Start creating prototypes according to the professor’s requirements | | | | | * Design a project prototype | 08/07/17 | 50% | On Schedule | | * Created Entity Relationship Diagrams for the project | 08/07/17 | 100% | On Schedule | | * Revised the previous project diagrams | 08/07/17 | 20% | On Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Constantly ask for the approval and advice of the project adviser for clarifications | | | | | * Design a project prototype | 08/7/17 | 50% | On Schedule | | * Revise Project Diagrams | 08/7/17 | 20% | On Schedule | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | Milestones to be achieved are changing depending on the project as the progress increments over time. | The previous milestones served as the basis of the newer ones which aims to thoroughly clarify and describe future requirements. | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | |  |  |  |  | |  |  |  |  | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | * The final program has a chance of becoming inaccurate or ineffective if the technical details are not clarified with the client. | Low | High | High | We understand the general purpose of our project, but we need to know the specifications such as the employee assigned, the department, and the recipient of the report. | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | * Most project diagrams require immediate revising consultation | Medium | 08/09/17 | Open | The project diagrams should be consistently submitted, checked, and approved by the project adviser to validate the progress stated in the report. | | * Possibility of going behind schedule since the developers need more experience in programming. | High | 08/09/17 | Open | As students, programming as professionals is not something we experience on a day to day basis, but as we progress with the project, we further solidify the knowledge we gain from our studies. | | * Lack of factual knowledge about the technicalities of the whole project | High | 08/09/17 | Open | Members should study more about the details of the project from concept to concept in order to establish concrete understanding. | | * Late completion of paper requirements | Low | 08/09/17 | Open | Papers must comply to the required date of submission so that the schedule of activities will not be disrupted. | | | |
| **Project Recommendations**   |  | | --- | | The team needs to have more communication with their project advisor to clarify solutions to potential drawbacks and current problems the project faces. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | The current objective of the project now is to focus on the design of the proposed system and verify its feasibility with their project advisor. | | | |
| **Related Project Information**   |  | | --- | | [Replace this text with an attachment or link to other relevant information that can be included with this project status report. Examples include:   * Budget Report Summary * Issue Record Report * Scope Change Report * Project Work Plan * Project Metrics/Statistics * Quality Management Review.] | | | |



# 

# PROJECT STATUS REPORT APPROVALS

**Prepared by** James Baldelomar

Project Manager

**Approved by** Ernesto Boydon

Project Advisor

Neil Rumbaoa

Client Sponsor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

